



RES2010
RESERVATION ECONOMIC
SUMMIT & AMERICAN INDIAN
BUSINESS TRADE FAIR

RES 2010 Volunteer Guidelines

The 24th Annual Reservation Economic Summit & American Indian Business Trade Fair (RES 2010) has grown tremendously in the last 24 years from a few hundred participants to over 2500 participants at RES 2009. In 2010, we anticipate over 2500 participants. An important segment of supporters for this annual event is our Volunteers. Our volunteers give of their time to come out and work with the National Center for American Indian Enterprise Development personnel in bringing this important business networking event to our American Indian communities.

If you are interested in volunteering, please fill in the attached form and submit it no later than January 29, 2010.

What is RES 2010, and what is its purpose?

The 24th Annual Reservation Economic Summit is

- the largest and longest running national American Indian business conference in the U.S.
- the premier gathering of American Indian Entrepreneurs, Tribal representatives, Corporations & Government agencies
- an opportunity for networking and business transactions
- a learning experience in workshops relevant to doing business in and with Indian Country

RES' purpose is to:

- bring business development opportunities to American Indian businesses

What are volunteer responsibilities?

The Volunteers for the RES 2010 will serve in the capacity of customer service issues ranging from processing registrants, answering conference related questions, placing signage, door monitoring to assisting with promotion of other National Center events. In addition to the conference, we also have a Golf tournament taking place, which will have need of volunteers as well.

What are Volunteer Benefits?

1. meals provided during event
 - a. full time (8 hours/day) (breakfast and lunch);
 - b. part time (4 hours/day) (breakfast or lunch)
2. Admission to American Indian Business Trade Fair
3. Admission to **one workshop session per day** for a full day commitment.
4. Knowledge that your time and energy is supporting the development and growth of American Indian businesses, which in turn give to their respective communities.

What we will not be able to cover?

1. Transportation (air or ground)
2. Lodging
3. Per diem
4. Parking

Volunteer Orientation

Volunteer orientation will take place on Saturday, February 20, 2010 from 8:00 am to 10:00 am (*time subject to change*). Please RSVP to ken.oster@ncaied.org no later than February 5, 2010 for the orientation.

Volunteer contact: Ken Oster, Volunteer Coordinator
480-545-1298 ext. 237; ken.oster@ncaied.org



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**RES 2010 Volunteer Submission
(Please fill out one form per person)**

Volunteer Profile

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Cell: _____

Email: _____

Best way to reach you? _____

Date Submitted: _____

Indicate Dates/Time Available

Saturday (2/20)	Sunday (2/21)	Monday (2/22)	Tuesday (2/23)	Wednesday (2/24)

Indicate which event you are interested in:

Pre Event Preparation – 2/20/10		Registration – 2/21-24/10	
Golf Tournament – 2/21/10		Trade Fair – 2/22-24/10	
Door Security – 2/21-24/10		Sessions – 2/22-24/10	
Customer Service – 2/21-24/10		Procurement Pavilion – 2/22-24/10	

Please indicate all that apply

Able to lift 25 lbs or more		Need to do a desk job	
Able to stand for long periods of time (approx 30 min)		Familiar with golf rules	

Shirt Size _____

Add other comments here _____

Please submit volunteer submissions via email to ken.oster@ncaied.org or fax to 480-545-4208 attn: Ken Oster by **January 29, 2010**. NCAIED is a 501(c)(3) nonprofit organization, therefore, we cannot cover any volunteer expenses.